

Drug Transfer Advice

Transfer of drugs – Transfer of Drugs from one store to another at the same level such as SDS to SDS, DDS to DDS or TU to TU level.

- I. Drug Transfer Advice (DTA)
- II. Issue Voucher DTA
- III. DTA Receipt

Process Overview (Drug Transfer Advice)

DTA is used for transferring of drugs between two same level stores. This process is used in such cases where the stock of drug at one store is in excess amount or the drugs are in near expiry date to be consumed quickly. Then the drugs are transferred to another same level store where the consumption is higher than the issuing store. So the excess/near expiry drugs can be consumed on time.

Path: Services-> Issue Dispatch -> Drug Transfer Advice

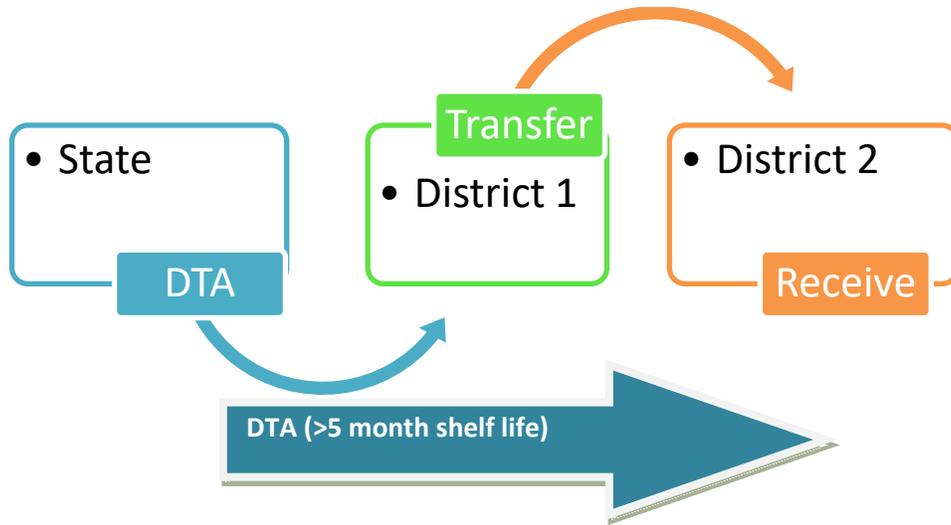
The screenshot shows the 'Drug Transfer Advice' interface in the NIKSHAY AUSHADHI system. The header includes the logo, 'NIKSHAY AUSHADHI Central Tuberculosis Division', and a user greeting 'Welcome, Sds Lucknow'. The main content area features a 'Drug Transfer Advice' title, a dropdown menu for 'Store Name' (currently set to 'SDS Lucknow'), and a 'Draft Advice No. / Advice Date: - / -' field. Below this is a table with columns for 'Sl. No.', 'Drug Name', 'Store Name', 'Excess Qty.', and 'Action(s)'. The table currently displays 'No Record Found'. A 'Remarks' text area is located below the table. At the bottom, there are buttons for 'Add Advice', 'Final Save', 'Clear', and 'Close'. A legend at the bottom left indicates that red asterisks denote 'Mandatory Fields' and icons represent 'Modify', 'Delete', and 'View' actions.

Drug Transfer Advice Desk

Glimpse Diagrammatic Flow of Drug Transfer Process

Issue of short-expiry drugs to other districts

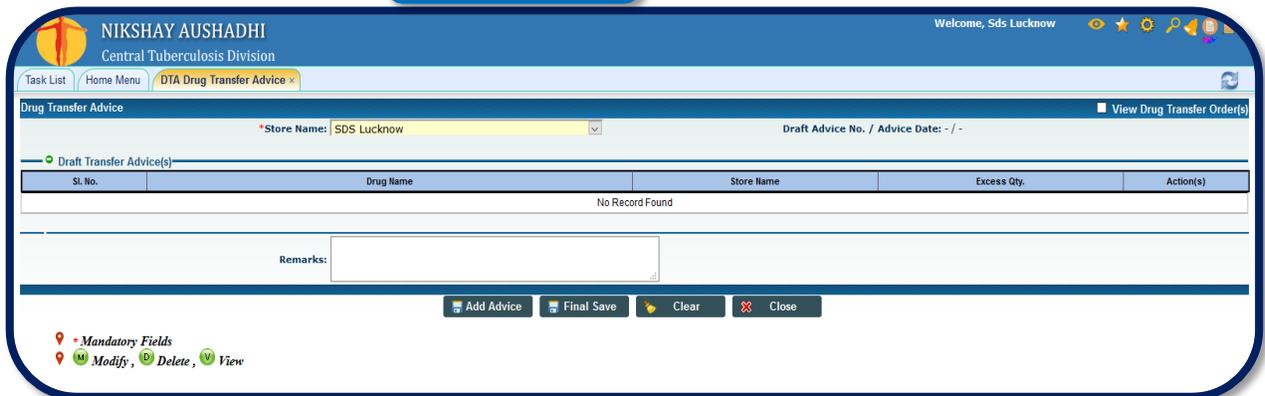
As soon as a decision has been arrived at by the State as regards the quantity of drugs to be issued & diverted, immediate steps for preparation of Drug Transfer Advice shall be taken.



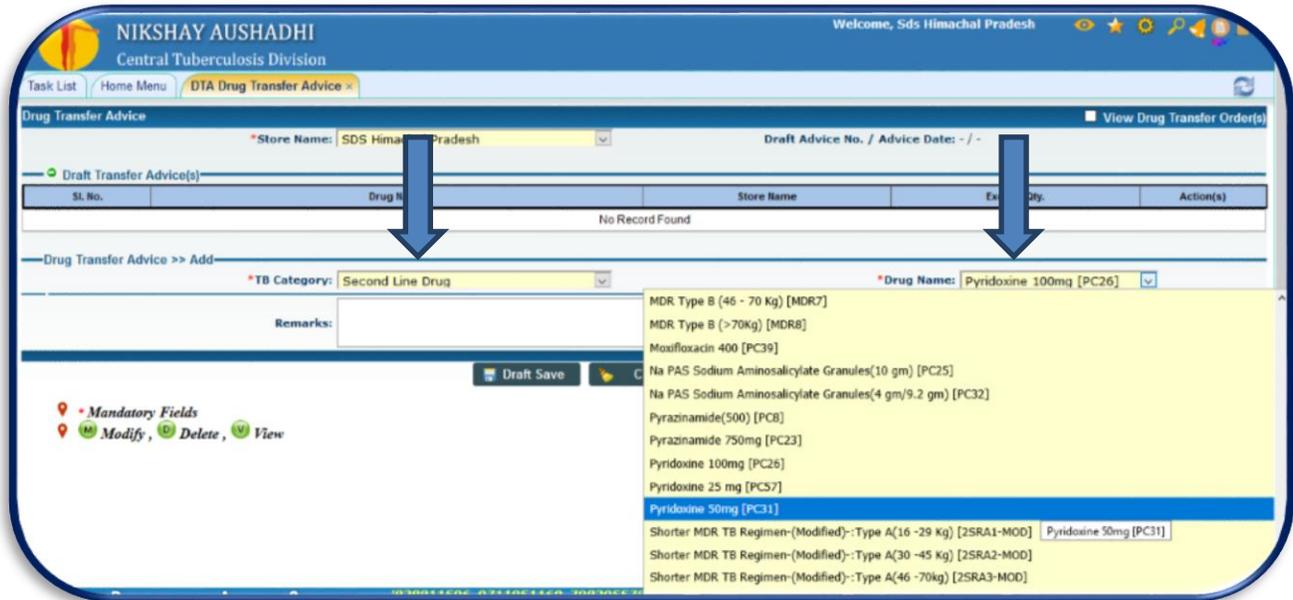
Necessary transportation & logistics arrangements shall be made for diversion from one DTC to other DTC or State Drug Stores. Once the DTA is finalized, based upon requirement & utilization assessment of each district, the DTOs need to accept these drugs. Ideally **at least 5 months shelf life** should remain before the drugs are diverted from one district to another district.

Steps to be follow:

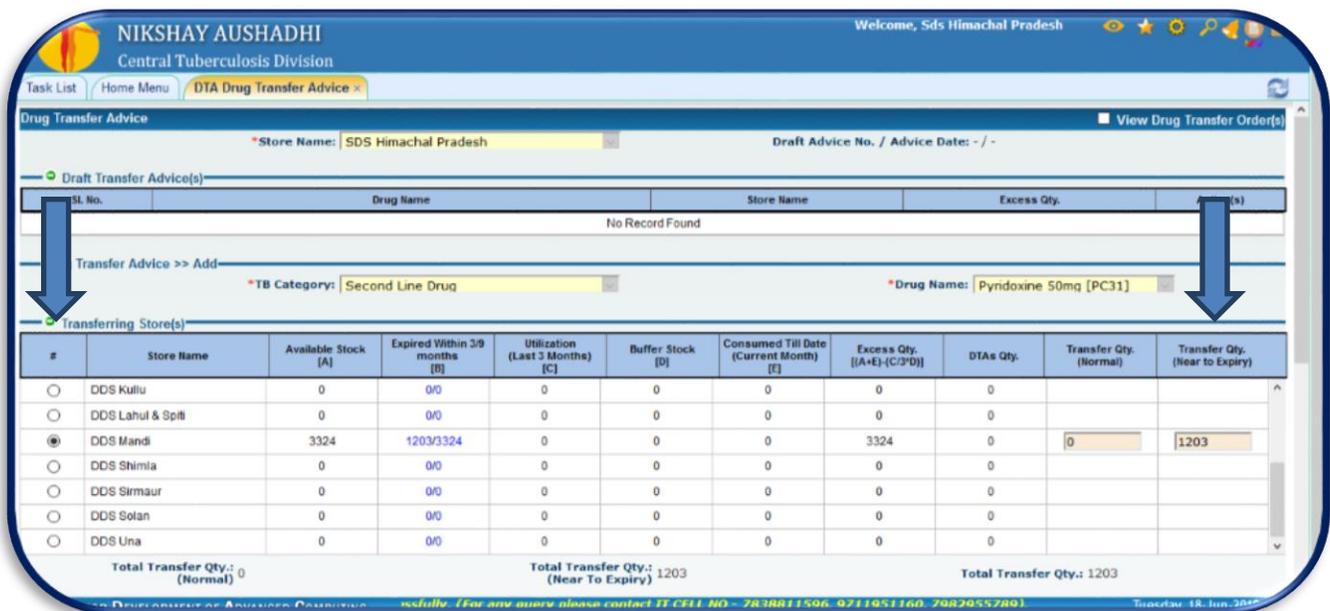
1. Select the store name.
2. Click on Add Advice button.



- Select TB Category as First line or Second Line.
- Select Drug name to be transferred.



- Select the transferring store name, which will transfer the drug.



6. Two types of stock shown in table:
 - a. Available Stock at the store, (Column A)
 - b. Stock to be expired within 3 to 9 months.(Column B)

The storekeeper shall strictly follow FEFO (First-Expiry-First-Out) principles. However it is also expected to exercise due prudence in case of short expiry drugs, wherein the distribution shall be on a rational basis keeping in view the utilization pattern of each district to ensure timely consumption of such close to expiry drugs.

7. To transfer near expiry stock, enter the transfer quantity into ‘Near to Expiry’ column.
8. To transfer normal/excess stock, enter the transfer quantity into ‘Normal’ column.

#	Store Name	Available Stock [A]	Expired Within 3/9 months [B]	Utilization (Last 3 Months) [C]	Buffer Stock [D]	Consumed Till Date (Current Month) [E]	Excess Qty. [(A+E)-(C+D)]	DTAs Qty.	Transfer Qty. (Normal)	Transfer Qty. (Near to Expiry)
	DDS Kullu	0	0/0	0	0	0	0	0		
	DDS Mandi	3324	1203/3324	0	0	0	3324	0	0	1203
	DDS Shimla	0	0/0	0	0	0	0	0		
	DDS Solan	0	0/0	0	0	0	0	0		

9. If the near expiry stock is present at the store, then the system will allow user to enter the quantity in ‘Near To Expiry’ column first. Then the rest of the quantity can be entered in ‘Normal’ column.

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Central Tuberculosis Division

Welcome, Sds Himachal Pradesh

Task List Home Menu DTA Drug Transfer Advice x

Drug Transfer Advice

*Store Name: SDS Himachal Pradesh Draft Advice No. / Advice Date: - / -

View Drug Transfer Order(s)

Draft Transfer Advice(s)

Sl. No. D Excess Qty. Action(s)

Transfer Quantity (Normal) can't be greater than (Available Quantity - Quantity Expired Within 9 months)

OK

*TB Category: Seco Pyridoxine 50mg [PC31]

#	Store Name	Available Stock [A]	Expired Within 3/9 months [B]	Utilization (Last 3 Months) [C]	Buffer Stock [D]	Consumed Till Date (Current Month) [E]	Excess Qty. [(A+E)-(C+D)]	DTAs Qty.	Transfer Qty. (Normal)	Transfer Qty. (Near to Expiry)
	DDS Kullu	0	0/0	0	0	0	0	0		
	DDS Lahul & Spiti	0	0/0	0	0	0	0	0		
	DDS Mandi	3324	1203/3324	0	0	0	3324	0	1203	0
	DDS Shimla	0	0/0	0	0	0	0	0		

10. In Receiving store table, enter the receiving quantity in front of the Receiving store name.

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Task List Home Menu DTA Drug Transfer Advice x

#	Store Name	Available Qty. [A]	Expired Within 3/9 months [B]	Utilization (Last 3 Months) [C]	Buffer Stock [D]	Consumed Till Date (Current Month) [E]	Excess Qty. [(A-E)-(C+D)]	Receiving Qty. (Already Advised)	Receiving DTAs Qty. [C]	Receiving Qty. (Normal)	Receiving Qty. (Near to Expiry)
5.	DDS Kinnaur	0	0/0	0	0	0	0	0	3001	0	0
6.	DDS Kullu	0	0/0	0	0	0	0	0	3001	0	0
7.	DDS Lahul & Spiti	0	0/0	0	0	0	0	0	3001	0	0
8.	DDS Shimla	0	0/0	0	0	0	0	0	3001	0	1203
9.	DDS Shimla	0	0/0	0	0	0	0	0	3001	0	0
10.	DDS Shimla	0	0/0	0	0	0	0	0	3001	0	0
11.	DDS Shimla	0	0/0	0	0	0	0	0	3001	0	0

Total Transfer Qty.: 0 (Normal) Total Transfer Qty.: 1203 (Near To Expiry) Total Transfer Qty.: 1203

Receiving Store(s)

Remarks:

Draft Save Clear Close

FOR DEVELOPMENT OF ADVANCED COMPUTING Aushadhi is working in 36 States successfully. (For any query please contact IT CELL NO - 7838811596, 971. Tuesday, 18-Jun-2019 14:00

11. Click on Draft Save.

12. Users can also Modify (M), View (V) or Delete (D) this request.

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Central Tuberculosis Division

Welcome, Sds Himachal Pradesh

Task List Home Menu DTA Drug Transfer Advice x

Drug Transfer Advice

Draft Transfer Advice Saved Successfully

View Drug Transfer Order(s)

*Store Name: SDS Himachal Pradesh Draft Advice No. / Advice Date: 10501900005 / 18-Jun-2019

Sl. No.	Drug Name	Store Name	Excess Qty.	Action(s)
1.	Pyridoxine 50mg [PC31]	DDS Mandi	1203	M D V

Remarks:

Add Advice Final Save Clear Close

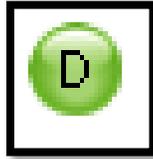
* Mandatory Fields
M Modify, D Delete, V View

FOR DEVELOPMENT OF ADVANCED COMPUTING Aushadhi is working in 36 States successfully. (For any query please contact IT CELL NO - 7838811596, 971. Tuesday, 18-Jun-2019 14:00

13. To modify the advice in the Draft mode, click on “M” button, after doing the necessary modification click on “Draft Save” button.



14. To Delete/Cancel the advice, click on “D” button.



15. Similarly, click on “V” button to view the existing data on the screen.



16. To add advice for other drugs, click on Add Advice and repeat the process. Click on the “Final Save” button to generate the advice. Once final saved the advice cannot be modified.

17. System will generate the voucher. User can Save and Print the voucher

Print Date and Time:
18-Jun-2019 15: 13
User Name:Sds Himachal Pradesh

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Directorate General of Health Services



DRUG TRANSFER ADVICE (DTA) I-D

No.: 10501900441 Dated: 18-Jun-2019

Name of State (SDS)/District: DDS Mandi
Full Name of STO/DTO: -
Office Phone of STO/DTO (Pl. include STD Code): -
Please ensure transfer of anti TB drugs to: DDS Shimla; -
(Name of State/District with complete Address and Phone No.) under the charge of Dr.-(Name of STO/DTO), as per the details below, under advice to us.

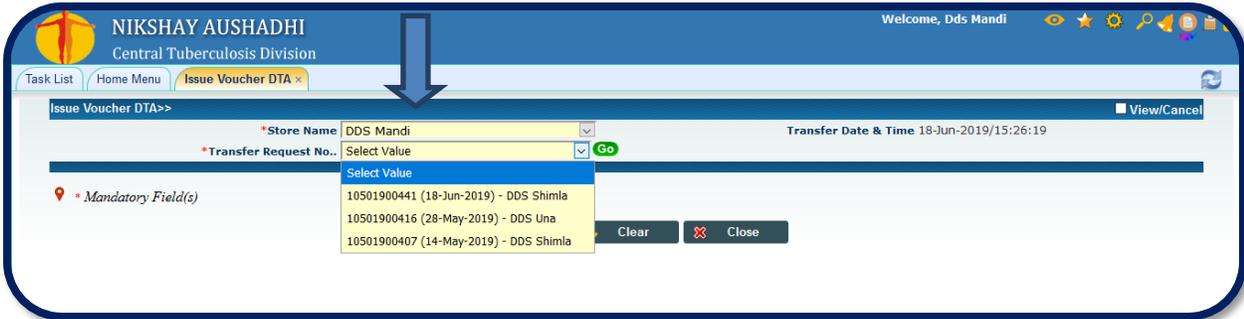
S.No.	Drug Name	UOM	Quantity	Batch No.	DOE
(a)	(b)			(c)	
1	Pyridoxine 50mg [PC31]	Tab	1203	PDN3	19-Jul-2019

Authorized Signatory: Date:

Notes: --

Issue Voucher DTA

When the advice generating store has raised the advice, the issuing store will issue the drugs against the advice through Issue Voucher process.



The screenshot shows the 'Issue Voucher DTA' form in the NIKSHAY AUSHADHI web application. The form has a header with the application name and logo. Below the header, there are navigation tabs: 'Task List', 'Home Menu', and 'Issue Voucher DTA'. The main form area contains the following fields and controls:

- Store Name:** A dropdown menu with 'DDS Mandi' selected.
- Transfer Request No.:** A dropdown menu with 'Select Value' selected. A dropdown list is open, showing three options:
 - 10501900441 (18-Jun-2019) - DDS Shimla
 - 10501900416 (28-May-2019) - DDS Una
 - 10501900407 (14-May-2019) - DDS Shimla
- Go:** A green button to submit the form.
- Clear:** A button to reset the form.
- Close:** A button to close the form.
- Transfer Date & Time:** 18-Jun-2019/15:26:19
- View/Cancel:** A button in the top right corner.
- Mandatory Field(s):** A red warning icon and text indicating required fields.

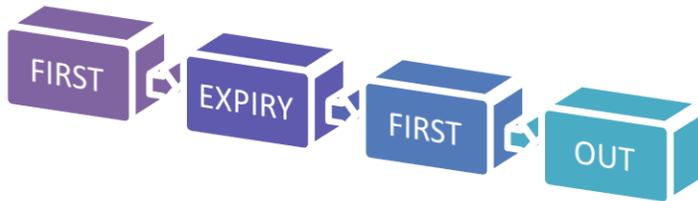
Path: Services-> Issue Dispatch ->Issue Voucher DTA

Steps to follow:

1. Login with Issuing Store Id.
2. Go to Issue Voucher DTA.
3. Select the store name.
4. Select the Transfer Request Number. (Shown with Receiving Store Name)
5. Click on 'GO'.

Issue of short-expiry drugs

The storekeeper is expected to incorporate appropriate tools to periodically monitor controls over the expiry position of drugs held in stocks mainly through storage of drugs of a particular description at one place, expiry-wise stacking and marking expiry dates on cartons/drug boxes with marker pens.



6. Select the Near Expiry Batch which is shown in pink color.
7. Enter the quantity to transfer.
8. Enter the Remarks.

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Central Tuberculosis Division

Task List Home Menu Issue Voucher DTA x

Issue Voucher DTA>> View/Cancel

Store Name DDS Mandi Transfer Date & Time 18-Jun-2019/15:26:19
Transfer Request No. 10501900441 (18-Jun-2019) - DDS Shimla

Other Detail(s)

Order Date 18-Jun-2019 Receiving Store Name DDS Shimla

#	Batch No.	Rack No.	Expiry Date	Available Qty.	Transfer Qty.
<input checked="" type="checkbox"/>	PDN3	--	Jul/2019	1203 Tab	1203
<input type="checkbox"/>	PDN6	--	Nov/2019	2121 Tab	
Total Transferred Qty					1203

Other Detail(s)

Expected Delivery Date 30-Jun-2019

Transporter Details

Approval Status Approved Rejected

Remarks (if any) ok

Save Clear Close

Mandatory Field(s)
Request [Either Partial or Full] will be closed After Save
Suggested Drugs

FOR DEVELOPMENT OF ADVANCED COMPUTING (839811596, 9711951160, 7982955799) Tuesday, 18-Jun-2019

9. Click on 'Save' button and system will generate the Issue Voucher.

Print Date and Time:
18-Jun-2019 15: 34
User Name:Dds Mandi



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Transfer No. : 1051190002
From Store Name: DDS Mandi
Order No. : 10501900441
Demand No : 10501900005
Expected Delivery Date: 19-Jun-2019

Transfer Date : 18-Jun-2019 15:34
To Store Name : DDS Shimla
Order Date : 18-Jun-2019
Demand Date : 18-Jun-2019

Dispatch Particulars:

1. Name of Transporter: --
2. LR/ RR/ ST No. and Loading Date: -- and --

S.No.	Drug Name	Batch No.	Expiry Date	Transfer Qty.
1	Pyridoxine 50mg [PC31]	PDN3	Jul/2019	1203 Tab

Received By

Dds Mandi (DDS Mandi)
Transferred By

10. To view or Cancel a record, click on View/Cancel.
11. Select the record and system will show the details.
12. To cancel the record, enter the remarks and click on 'Delete'.
13. Click on Print button to print the voucher.

NIKSHAY AUSHADHI
Central Tuberculosis Division

Welcome, Dds Mandi

Task List Home Menu Issue Voucher DTA

Issue Voucher DTA->View View/Cancel

*Store Name DDS Mandi
*From Date 18-Jun-2019 *To Date 18-Jun-2019

Search

#	Transfer No.	Transfer Date	Transfer To	Order No.	Order Date
⊙	1051190002	18-Jun-2019 15:34	DDS Shimla	10501900441	18-Jun-2019 15:13:10

Item Detail(s)

Drug Name	Batch No.	Expiry	Transfer Qty.	Rec. Qty.
Pyridoxine 50mg [PC31]	PDN3	Jul/2019	1203 Tab	0

* Remarks(if any) cancel

* Mandatory Field(s)

Clear Delete Back Print

NIKSHAY AUSHADHI
DEPARTMENT OF ANTI-TUBERCULOSIS CHEMOTHERAPY
Nikshay Tuesday, 18-Jun-2019

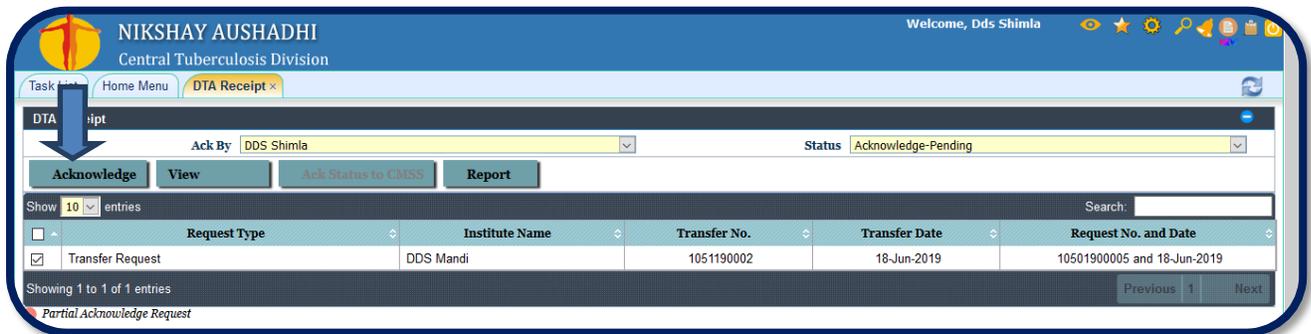
DTA Receipt

As the drugs are issued from the store, the receiving store can now acknowledge the drugs through DTA receipt process.

Path: Services-> Issue Dispatch -> DTA Receipt

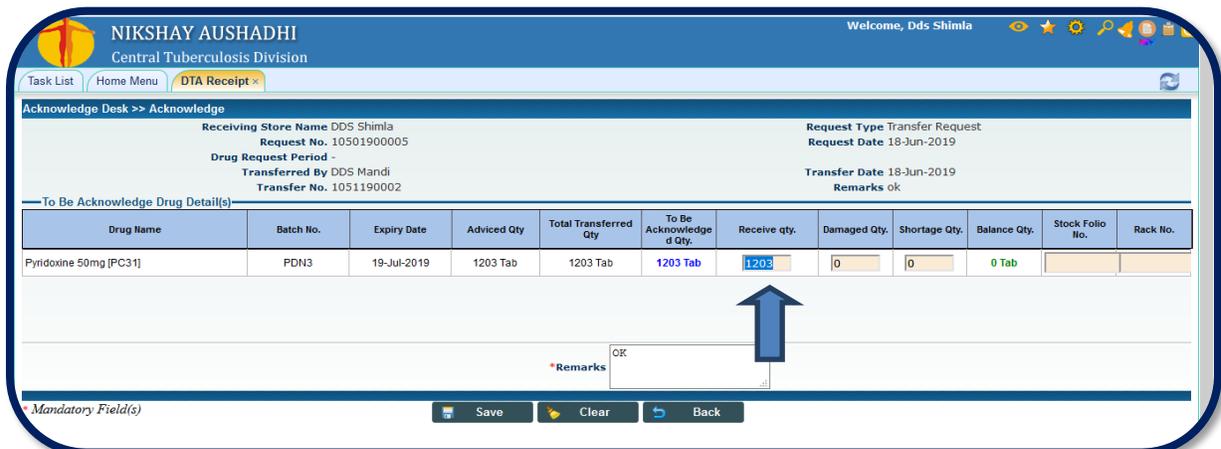
Steps to follow:

1. Login with Receiving Store Id.
2. Go to DTA Receipt.
3. Select the record and click on Acknowledge.



The screenshot shows the 'DTA Receipt' interface. At the top, it says 'NIKSHAY AUSHADHI Central Tuberculosis Division' and 'Welcome, Dds Shimla'. Below the header, there are navigation tabs: 'Task List', 'Home Menu', and 'DTA Receipt'. The main area has a form with 'Ack By' set to 'DDS Shimla' and 'Status' set to 'Acknowledge-Pending'. There are buttons for 'Acknowledge', 'View', 'Ack Status to CMSS', and 'Report'. Below the form, there is a table with columns: 'Request Type', 'Institute Name', 'Transfer No.', 'Transfer Date', and 'Request No. and Date'. The table shows one entry: 'Transfer Request' from 'DDS Mandi' with 'Transfer No.' 1051190002 and 'Transfer Date' 18-Jun-2019. The 'Request No. and Date' is '10501900005 and 18-Jun-2019'. There are 'Previous' and 'Next' buttons at the bottom right of the table.

4. Enter the Received quantity.
5. If the received quantity is less than the issued quantity, the difference can be entered in Shortage Quantity.



The screenshot shows the 'Acknowledge Desk >> Acknowledge' interface. It displays the following information:

- Receiving Store Name: DDS Shimla
- Request No.: 10501900005
- Drug Request Period -
- Transferred By: DDS Mandi
- Transfer No.: 1051190002
- Request Type: Transfer Request
- Request Date: 18-Jun-2019
- Transfer Date: 18-Jun-2019
- Remarks: ok

Below this information is a table titled 'To Be Acknowledge Drug Detail(s)'. The table has the following columns: Drug Name, Batch No., Expiry Date, Advised Qty, Total Transferred Qty, To Be Acknowledged Qty, Receive qty., Damaged Qty., Shortage Qty., Balance Qty., Stock Folio No., and Rack No. The table contains one row of data:

Drug Name	Batch No.	Expiry Date	Advised Qty	Total Transferred Qty	To Be Acknowledged Qty	Receive qty.	Damaged Qty.	Shortage Qty.	Balance Qty.	Stock Folio No.	Rack No.
Pyridoxine 50mg (PC31)	PDN3	19-Jul-2019	1203 Tab	1203 Tab	1203 Tab	1203	0	0	0 Tab		

Below the table, there is a 'Remarks' field with the text 'OK' and a blue arrow pointing to the 'Receive qty.' field. At the bottom, there are buttons for 'Save', 'Clear', and 'Back'.

6. If the package has been damaged during transport, the quantity can be entered into Damage Quantity column.
7. Click on 'Save' button.
8. The system will generate the voucher. The drugs are now received and have been entered into inventory successfully.

Print Date and Time: 18-Jun-2019 15: 52
 UserName: Dds
 Shimla



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**Transfer Acknowledge Detail
(DDS Shimla)**

Ack No/Date 10/18-Jun-2019
Transfer by DDS Mandi
Order No/Date 10501900441/18-Jun-2019

Request No/ Date 10501900005/18-Jun-2019
Transfer No/Date 1051190002/18-Jun-2019

S.No.	Drug Name	Batch No.	Manufacturer Name	Expiry Date	Requested Qty (NO.)	Transferred / Balance Qty (NO.)	Receive / Breakage / Shortage Qty (NO.)
1	Pyridoxine 50mg [PC31]	PDN3	-	Jul/2019	null	1203 / 0	1203 / 0 / 0

Received By
 (-)

Remarks
 ok

Transfer By